



Shareholder Communication Policy

Shareholder Communication Policy -Summary

1. Purpose: Ensure shareholders and the investment community with timely and balanced access to information about the Group's (HNBA & HNBGI) financial performance, strategic goals, governance, and risk profile, to allow informed decision-making and active engagement.

2. General Policy

- The Board will maintain ongoing communication with shareholders and the investment community, reviewing this policy regularly.
- Key communications will be through financial reports, annual and general meetings, media reports, and the Group's websites.

3. Shareholders' Enquiries and Feedback

- The Company Secretary is the primary contact for shareholder matters. Contact details will be provided in the Annual Report and on the company website.
- The Annual Report will include a feedback form to gather shareholders' views and queries.

4. Responding to Enquiries : Shareholder-related issues will be managed by the Company Secretary, with major concerns escalated to the Chairman or CEO. Information requests will be handled by authorized personnel, adhering to public availability.

5. Reports to Shareholders

- Must include comprehensive details about the Group's operations and developments.
- Interim financial statements will be filed with regulatory bodies and communicated to shareholders.
- Information on sustainability practices will be included in the Annual Report and on the company websites.

6. Annual General Meetings (AGMs)

- AGMs are key for shareholder communication. Shareholders are encouraged to attend or appoint proxies.
- Shareholders can ask questions and participate in meetings.

7. Investment Market Communications

Regular briefings, meetings, and media interviews will facilitate communication with shareholders and the investment community. Inaccuracies in research reports will be corrected as appropriate.

8. Corporate Websites

HNBA and HNBGI's websites provide access to financial statements, company details, news, and announcements.

9. Submission of Information

The Board will ensure the timely publication of required information to the Colombo Stock Exchange (CSE).

10. Media Releases

Media releases, especially those related to financials, must be approved by the CEO or the CFO.

11. Policy Review

The policy will be reviewed regularly by the Board and shall be updated as needed to align with best practices.

12. Company Contact Information

Shareholders can direct inquiries to the Company Secretary at the provided contact details.